



# Landford Parish Council

Melanie Camilleri Parish Clerk & RFO  
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Dear Councillor,  
You are hereby summoned to attend the next meeting of  
**Landford Parish Council**  
On **Wednesday 13 January 2021** at **7:15pm** by **Video Conference**

*Given the government's advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be carried out by video conference. Joining instructions will be provided by the Parish Clerk.*

*If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 12 January 2021.*

*For security reasons, joining instructions must not be published or distributed to any other party without the express permission of the Parish Council.*

## AGENDA

- 01/21**      **Apologies for Absence**
- 02/21**      **Declarations of interest**
- 03/21**      **Minutes:** to consider approval of the Minutes of the Parish Council's Meeting held on **09 December 2020**
- 04/21**      **Planning and Treeworks**  
i) To consider applications received as per the attached Planning Schedule
- 05/21**      **PCSO Rachel Gunn**  
i) Introduction as the parish's new Neighbourhood Police Constable  
ii) Report on Raves taking place at NML Rec Grd during the CV19 lockdown  
iii) Report on increase in thefts in the parish, including guidance on crime prevention, reporting lines, and Neighbourhood Watch Scheme
- 06/21**      **NML Rec Grd: transfer of assets from NSA to 360 and Lease of land from LPC**  
i) Update on position on transfer of assets from NSA to 360  
ii) Consideration to duration of Lease (given information provided by Solicitor)  
iii) Consideration to quotes from Solicitors for the production of the Lease

- 07/21 NML Reading Room**
- i) Consideration to communication from the NML RR Management Committee regarding the future of the Committee
  - ii) Agree next steps
- 08/21 Parish Community Plan Questionnaire**
- i) Landford Community Partnership's analysis of results to date – report by Cllr Ken Parker
  - ii) Consideration to specific comments made on the Parish Council and agree actions
- 09/21 Installation of two new SIDs (locations New Road and Sherfield English)**
- i) Actions required e.g. completion and submission of a Highways Request Form for next Wiltshire Council's CAT meeting on 17 Feb
- 10/21 Affordable Housing - update from Cllr Geoff Hewson**
- 11/21 Maintaining Ditches and Watercourses**
- i) Review process to identify landowner who is responsible for maintaining the ditch and Parish Council's approach to them (in conjunction with Wiltshire Council's Area Highways Engineer)
- 12/21 Schepens: Traffic Commissioner's Public Inquiry on HGV Operators License**
- i) Update on position
  - ii) To consider the Parish Council's position and involvement (if any) on this matter
- 13/21 Finances and Cheques**
- i) To approve the Cash Flow Report and approve payments
  - ii) To consider Idverde's quote for emptying the additional bin at NML Rec Grd
  - iii) To consider quote for tackling mole pest control at NML Rec Grd
- 14/21 To receive Councillors' Reports**
- 15/21 To receive a report from Councillor Leo Randall (Wiltshire Council)**
- 16/21 Correspondence, AOB, and any urgent matters**
- i) Appoint CV19 Emergency Fund co-ordinator
  - ii) Appoint NFNPA (incl Consultative Panel) representative
  - iii) Appoint Landford Village Hall representative
- 17/21 Date of the next meeting**
- If agreed, the date of the next **Landford Parish Council** meeting will be held on **Wednesday 10 February 2021 at 7:15pm by Video Conference**