



Landford Parish Council

Melanie Camilleri Parish Clerk & RFO
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Dear Councillor,
You are hereby summoned to attend the next meeting of
Landford Parish Council
On **Wednesday 08 July 2020 at 7:15pm by Video Conference**

Given the government's advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be carried out by video conference (joining instructions will be provided by the Parish Clerk).

If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 06 July 2020.

Due to the technical challenges of the Parish Council convening by video conference and the need to comply with the Parish Council's Standing Orders, attendance will be at the Chairman's discretion; priority given to Planning Applicants. In this matter, the Chairman's decision is final.

AGENDA

- 74/20** Apologies for Absence
- 75/20** Declarations of interest
- 76/20** Consider approval of Minutes of the Parish Council Meeting held on 10 June 2020
- 77/20** Planning and Treeworks
- i) To consider applications received as per the attached Planning Schedule
 - ii) 20/00326 War Memorial Roll of Honour Refurb application: responses from Conservation Officer and Bramshaw Parish Council
- 78/20** Nomansland Sports Association (NSA) dissolution - summary of current position
- 79/20** Considerations on re-opening the Landford Recreation Ground, Public Toilets, and the Nomansland Play Park
- Government advice: it's up to each venue owner to decide whether their facilities are ready to be reopened or not. This means that the Parish Council can choose to reopen these facilities from 4 July, but it is not mandatory.*
- i) Consider and agree actions, budget, and timescales on readiness to be opened i.e. meet 1. Government guidelines on COVID-19 and 2. Health and Safety standards
 - ii) Forest Fitness – request to restart their personal training sessions on Landford Rec

80/20

Finance and Cheques

- i) To approve the Cash Flow Report and approve payments
- ii) To receive the Budget Control Report
- iii) 2019/20 Internal Audit (Annual Governance and Accountability Return Part 3)
 - a. Results of the Annual Internal Audit Report
 - b. Approvals and signature of Section 1- the Annual Governance Statement
 - c. Approvals and signature of Section 2- Accounting Statements (and explanation of variances)
 - d. Notice of Public Rights and Publication of Unaudited Return (by external auditor PKF Littlejohn)

81/20

Councillor Reports

82/20

To receive a report from Councillor Randall (Wiltshire Council)

83/20

Correspondence and any urgent matters

- i) Letter from a member of the public to the Traffic Commissioner (cc LPC) regarding Good Vehicle Operator's Licence Schepens International Ltd (Nursery Farm, Landford)
- ii) Consideration to purchasing security gates for Landford Rec Grd (report of a large group from the traveling community (over 30 vehicles) broke onto Nursling Recreation Ground and that the police have begun the processing of moving them on)

84/20

Date of the next meeting

If agreed, the date of the next **Landford Parish Council** meeting will be held on **Wednesday 12 August 2020 at 7:15pm by Video Conference** (both NALC and the Society of Local Council Clerks strongly advise to continue to meet remotely without the need for face-to-face contact)

85/20

To consider resolving that Agenda item 86/20 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be transacted

86/20

Nomansland Sports Association (NSA) – transfer of assets to a third party

- i) NSA's Dissolution Pack (covering accurate and comprehensive list of all their obligations and liabilities) - third party's response to this Pack regarding progressing taking on these assets
- ii) To consider implications and next steps for LPC based upon the third party's decision