



Landford Parish Council

**Minutes of the Meeting held on
Wednesday 13 October 2021 at 7:15pm
in the Landford Village Hall (Blue Room)**

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), Damien Swancott (DS), John Bonney (JB), Geoff Hewson (GH), Rob Bird (RB), Mary Davies (MD), and Cllr Zoe Clewer (ZC) – Wiltshire Council.

Plus: Melanie Camilleri (MC) – Clerk/RFO and five members of the public.

MINUTES

- 127/21** **Apologies for Absence:** Rachael Stanton (RS) and Glen Keirl (GK)
- 128/21** **Co-option of new Councillor**
i) NB proposed, seconded by RB and unanimously agreed to ratify the co-option of Mary Davies as a councillor. Registration of Interests paperwork was completed.
ii) Planning and Housing areas for responsibility allocated to Cllr Davies.
- 129/21** **Declarations of interest:** None
- 130/21** **Minutes:** the Minutes of the Parish Council Meeting held on **15 September 2021** were approved
- 131/21** **Speedwatch**
A presentation was carried out by John Fairhurst (member of the speedwatch team).
Key points:-
 - CATG approved payment for 2x SID posts (New Road and Sherfield English). MC asked to check with Highways as to when they have scheduled the work to instal.
 - Data from SID clearly demonstrates the SIDs are effective at reducing speeds of vehicles
 - Members of the public have reported regular speeding offenders to the Speedwatch Team who have in turn alerted the Traffic Police. The Traffic Police have subsequently caught these individuals speeding and served fines
 - Request for LPC to fund purchase of SID plus additional solar panel.
 - Batteries for SIDs have tended to discharge quickly due to volume of activity. Hence their request for an additional Solar panel.

This Presentation will be published on the LPC website
- 132/21** **Planning and Treeworks**
i) Applications received were considered. See Planning Schedule for decisions.
ii) NFNPA Consultation on Design Guide (to supplement the policies in the adopted National Park Local Plan adopted Aug 2019): Consultation runs from 10 September to 22 October 2021
iii) Temporary campsites in NFP: NPA Article 4 Direction withdrawing permitted development rights to all temporary campsites over 50 pitches incl all new temporary sites established since 1 March 2020 - planning permission now required. Consultation runs from 27 September to 7 November 2021

133/21

Finances

- i) The Cash Flow Report and payments were unanimously approved **with the exception of** Vitaplay's invoice for 6-monthly maintenance schedule - see Agenda item 135/21 ii)

Unity Trust Bank 09 Sept 2021: £57,940.49

Nationwide Business 95-day Saver 01 April 2021: £22,000.00

Payments

| Payee | Detail | Amount £ (incl vat) | Method |
|-----------------------|---|---------------------|--------|
| Pennon Water Services | Water for Pavillion | 2.50 | DD |
| Public Works Loan | Loan repayment 1 st instalment 2021/22 | 1,186.70 | DD |
| Suez | Bins NML Rec Grd | 75.34 | DD |
| Unity Trust Bank | Service Charge | 18.00 | DD |
| M Camilleri | Monthly gross salary | 2009.25 | S/O |
| 1&1 | Email storage + annual domain charge (2021-2023) | 29.98 | DD |
| SSE | Electricity Landford Rec Grd | 32.80 | DD |
| PKF Littlejohn | External Audit fee | 360.00 | BACS |
| Ideverde | Bins Landford Rec Grd & NML Rec Grd (Sept) | 123.75 | BACS |
| Craig Morris | Mole Man NML Rex Grd (July/Aug) | 70.00 | BACS |
| Craig Morris | Mole Man NML Rex Grd (Sept) | 35.00 | BACS |
| Source for Business | Leak detection service NML Rec/ Clubhouse | 598.80 | BACS |
| Playsafety Ltd | RoSPA reports x 3 areas | 276.00 | BACS |
| Landford Village Hall | Hall Hire 11 Aug (2 hrs) and 15 Sept (3 hours) | 40.00 | BACS |
| SSE | Electricity NML RR | 145.56 | BACS |
| M Camilleri | Expenses | 486.25 | BACS |
| | Total debit | £5,489.93 | |

Receipts

| Payee | Detail | Amount £ | Method |
|-------------------|--------------------------------------|-------------------|--------|
| Member of public | Hire of NML RR | 20.00 | BACS |
| Wiltshire Council | Precept – 2 nd instalment | 24,000.00 | BACS |
| Member of public | Hire of NML RR | 20.00 | BACS |
| | Total credit | £24,040.00 | |

- ii) Further consideration was given to draft budget 2022/23. It was agreed that MC should present a revised budget at the Nov meeting based upon a reduced Precept (£40K, £44K, £48K)
- iii) External Audit 2020/21: Completed (no issues identified) and Notice of Conclusion published on the website

134/21

NML Reading Room

- i) Report from NML RR Group on actions and recommendations as follows:-
- 2x Fire Angels purchased: DS to instal
 - No Smoking Sign purchased: DS to instal
 - Internal/External refresh to be scheduled for Q1 2022
 - GH has obtained quote for removal of Chimney. All agreed that this work should proceed.
 - MC requested to contact the co who treated the Woodworm in 2018 (still under guarantee). Response: *Although treatment was carried out 2018 you can still get activity for up to 3 years. The beetle emerges once every 3 years and it is not till this stage that they ingest the chemical that they are eradicated, this known as a post emergence period. They will re-inspect the timbers next summer to ensure that they have been eradicated.*

- MC requested to contact tree surgeon Greg gent to assess the Sycamore at the front of the building as KP concerned (and could see potential evidence of) the roots compromising the foundations.
 - Posts to the porch: RB provided additional photos to those in the Buildings Survey Report to illustrate the posts were deteriorating. From a safety point of view, it was agreed that GH will purchase materials to strengthen.
 - DS requested to obtain quotes for replacement heaters – more energy efficient and to tackle the dampness, especially by the kitchen/toilets. To follow
- ii) MC has notified Moonrakers that the boundary fence is their responsibility. Given the NML RR's action to assess the Sycamore, Moonrakers wish to know the outcome of this assessment and its potential removal before they replace the fence
- iii) SSE contract for the supply of electricity: 24-month contract + DD now in place. MC secured £50 compensation to be credited to the SSE account.

135/21

Landford Rec Ground and NML Play Park

- i) RoSPA Safety Inspection Reports: consider findings and any necessary maintenance. In error MC sent through the 2020 reports. MC apologised and will send everyone the 2021 reports.
- ii) Vitaplay 6-monthly maintenance work carried out on both sites: MC has chased the report. It was unanimously agreed that Vitaplay's invoice **will not** be settled pending receipt of this report.
- iii) NML Rec Grd: MC has yet to obtain Quotes to remedy the slippery slope by the NML Play Park
- iv) NML Rec Grd/Play Park: Request to add outdoor gym equipment to extend the fitness facilities on offer to the wider community. MC requested to obtain quotes.
- v) Landford Rec Grd: It was unanimously agreed that this will not be a dog-free zone due to an isolated incident. DS to create a poster aimed at keeping dogs under control.
- vi) Landford Rec Grd Toilets: The toilets have been found unlocked on numerous occasions. GH and JB to assess the door/lock and report back.

136/21

Significant trees in the parish

- i) LPC to identify significant trees within the parish (covering both New Forest and Wiltshire Council regions), RB will map them on to Parish Online, and councillors to consider TPOs where necessary. All to come ready to discuss at the November meeting.

137/21

Community engagement event Saturday 16 October 2-4pm

- i) An informal gathering for Q&As and to capture feedback and suggestions from the community. MC to organise refreshments.

138/21

Correspondence

- i) Request that Nomansland Methodist Church is added to the 'non-designated heritage asset' list (following article in Horizon mag that it may be sold): NB to contact Gareth to discuss before LPC considers further.

139/21

To receive Councillors' Reports

DS: will be attending schools in Nov. The children's initiative for a competition to design a '20 is plenty' sign for School Road is near completion

KP: attended the NE Quadrant meeting and issued a report to all councillors

RB: attended the NFNPA meeting which included a brilliant presentation which is published on the NFNPA website. RB's wife Kaz ran a 'Coffee and catch-up' meeting. 51 people attended raising £110 which was donated to McMillan Cancer. Due to its success and demand to repeat, Kaz will hold again as charity events on 02 Nov and 01 Dec. Unanimously agreed that the NML RR may be used free of charge.

NB: reported that Garth has now painted the NML Phonebox and postbox.

140/21

To receive a report from Councillor Zoe Clewer (Wiltshire Council)

- Youth Survey – encourage community to complete
- NML cattle grid top of South Lane (noise complaint): MC asked to contact Highways for an update.
- Landford Link Scheme back up and running

141/21

AOB, and any urgent matters

- ii) Remembrance Day: MC to request wreath from Redlynch PC. NB making arrangements for laying the wreath at the NML War Memorial
- iii) Queen's Platinum Jubilee: Consideration as to how LPC wish to mark the occasion (e.g. lighting of beacons on Thurs 02 June 2022 9:15pm, planting a commemorative tree): deferred until November meeting

142/21

Date of the next meeting

The date of the next **Landford Parish Council** meeting will be held on **Wednesday 10 November 2021 at 7:15pm** in **Landford Village Hall (Blue Room)**

Being no further business, NB closed the meeting at 9:53pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING